



Position Title: Security
Cost Center: Security
Reports To: Senior Manager
Status: Part-time
Effective Date: May 2018

Position Summary:

Provide security services designed for the protection of people and property of the Ranch. Responsible for the safety and security of Ranch facilities, guests, and employees through the enforcement of policies and procedures established by the Ranch.

Parker Ranch's Expectation of Employee:

- Is committed to the company values and adheres to all Parker Ranch policies and procedures.
- Perform duties of your job and as assigned by the Manager.
- Maintain a positive and respectful attitude and conduct yourself with integrity and in a polite, professional manner treating the public and co-workers courteously and respectfully.
- Communicates regularly with Manager about division and department issues.
- Consistently be on time for work, meetings and appointments and deliver work projects by assigned due dates.
- Maintain assigned work areas in a clean and orderly fashion.
- Maintain and ensure the safety of all assigned equipment.
- Immediately report any safety, security, equipment, water system and livestock problems.
- Perform all duties in conformance to appropriate safety and security standards.
- Meet productivity goals and quality standards as set by Manager

Essential Duties & Responsibilities:

- Ensures that Parker Ranch policies and procedures in the areas of safety and security are followed. Ensure a safe environment consistent with regulatory, environmental and Parker Ranch requirements and needs.
- Conducts patrols on the ranch's boundaries. High risk areas. Road boundaries where cattle are present, high motor vehicle accident areas, damage from weather, high trespass areas, boundaries with another ranch, and where poor infrastructure is present.
- Security to buildings and property to ensure only authorized entry. Maintains a surveillance and patrol that covers 130,000 plus acres of Parker Ranch and leased land.
- Patrols buildings and grounds and responds to and reports unusual incidents or occurrences in order to minimize or deter the development of hazardous or dangerous situations.
- Assists in the evaluation and execution, of special security requirements of high risk areas and provides technical advice.
- Effectively assumes authority from the Manager to take immediate action to intervene whenever conditions exist that pose an immediate threat to life or health, or pose a threat of damage to buildings and equipment.
- Responds to emergencies, hearing calls for and calling for help, giving first aid at the emergency site, carrying any injured or unconscious person various distance to safety up or down stairs and ladders;

- Investigates all security complaints. Reports all internal security situations to the Manager.
- Maintain a check on authorized hunters with proper state and Ranch permits.
- Respond to all emergencies while on assigned working days.
- Maintain proficiency in the use of assigned weapons and equipment.

Personal Development:

- Attend all in-house education & training programs.
- Participate in continuing education activities.
- Pursue opportunities provided for professional certification as feasible.

Education/Training:

- High School Diploma or equivalent.
- Minimum of 8 years prior law enforcement experience.
- Active State of Hawaii Security Guard Certification.
- Active Hawaii Driver's License.
- Firearms used should be registered with the Hawaii Police Department in accordance with our Firearms Policy.
- All applicants for the position will undergo stringent background checks. Applicants are expected to have good character references, no serious police record and good health. They should be mentally alert, emotionally stable and physically fit in order to cope with emergencies.

Knowledge, Skills & Abilities:

- Land knowledge of the ranch is needed to efficiently navigate and patrol the ranch.
- Must be able to communicate clearly and concisely both orally and in writing for the purpose of obtaining and disseminating information.
- Must be able to complete written or computer-generated reports.
- Must have the ability to understand and follow instructions and to apply active listening techniques to obtain complete and accurate information. Requires the ability to apply problem solving and mediation techniques.
- Knowledge of repair of livestock fencing and other livestock infrastructure.
- Must show good judgment and common sense, follow directions and directives from the Manager, accurately testify in court and follow company policies and guidelines.
- Ability to work effectively under highly stressful conditions.
- Ability to work independently.
- Ability to work irregular hours, holidays, weekends, call-out.
- Ability to rapidly prioritize a variety of tasks and take appropriate action.
- Ability to exercise diplomacy when dealing with people in sensitive situations.
- Ability to exercise sound judgment in safeguarding confidential or sensitive information.
- Ability to effectively operate a variety of communications equipment and security alarm systems.
- Ability to control uncooperative subjects.
- Ability to apply first responder techniques in performing emergency first aid (e.g. CPR, etc.)
- Ability to work with Law Enforcement and Fire Officials.

Physical Demands/Working Conditions:

The physical demands & work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to walk, stand, sit, kneel, push, stoop, crawl, twist, reach above the shoulder, grasp, pull, bend repeatedly, climb stairs and ladders, identify colors, hear with aid, see, write, count, read, speak, analyze, alphabetize, lift and carry 50 lbs. and over, perceive depth, operate motor equipment, use firearms, perform tactile discernment and restrain assaultive persons. Incumbent must make quick decisions and apply safety and security knowledge in emergency situations.

Conditions include working inside and outside, working around machines with moving parts and moving objects, radiant and electrical energy, working closely with others, working alone, working protracted or irregular hours, excessive heat, cold, humidity, dampness and chill, dry atmosphere, excessive or intermittent noise, constant noise, dust, fumes, smoke, gases, grease, oils, slippery or uneven walking surfaces, working at heights, working on ladders or scaffolding, using chemical agents and traveling by horseback, ATV, SUV, car, van, bus and airplane.

Equipment (machines, tools, devices) used in performing only the essential functions include telephone, radio, cell phone, firearms, turn cranks on manual doors, and weapons, alarm systems, surveillance equipment, various locking systems, ATV, SUV and trailer.